

Responsibilities of the Faculty Senate Committees:

- See the Faculty Senate Bylaws for more complete information:
<http://www.utica.edu/academic/facultyinfo/media/Faculty%20Senate%20Bylaws.pdf>
- The current members of each committee can be found at:
<http://www.utica.edu/academic/facultyinfo/senatecommittee.cfm>
- For additional information, committee websites can be found at:
<http://www.utica.edu/academic/facultyinfo/senate.cfm>

Executive Council

Faculty Senate leadership

Designated meeting time: 4th Monday of the month at 3:30 pm

Academic Standards Committee

Review and recommend on matters related to academic standards

Designated meeting time: Wednesdays at 11:30

Academic Technology Committee

Guide the development and evaluation of the college's technology

Curriculum Committee

Consider, study, make recommendations related to curriculum

Designated meeting time: Mondays from 2:30 – 4:00

Honorary Degrees Committee

Recommends candidates for honorary degrees

Distinguished Teacher Committee

Determines the recipient of the Crisafulli Distinguished Teaching Award for the academic year

Faculty Resources Committee

Consider and recommend on matters related to faculty resources and development

Faculty Affairs Committee

Receive, consider, and recommend to the President on all matters related to permanent appointment, tenure, promotion, and emeritus status of faculty members or librarians

Designated meeting time: Tuesdays at 2:30

Graduate Studies Committee

~~Initiate and/or receive, review, and make recommendations to the appropriate body on any prospectus for new graduate programs~~

~~*Designated meeting time: every other Tuesday from 1:00 – 2:00*~~

Nominating Committee

Has “nominating authority” and conducts elections

Professional Development Committee

Reviews tenured faculty members

Joint Conference Committee

Represents Faculty Senate members at annual meetings of the Joint Conference

For Current Nominating Committee Representatives, Go To:

<http://www.utica.edu/academic/facultyinfo/senatecommittee.cfm>

Election Process (From Bylaws):

- Committee terms commence on August 1 and unless otherwise indicated, are for two years. *Please plan to serve for the entire 2 years!*
- Members may serve no more than two terms consecutively. But, if a member is elected to a committee to fill an unexpired term, such member will be entitled to two additional full terms.
- No member shall serve on more than one standing committee simultaneously.
- Committee members are expected to promptly resign if unable to serve on a committee to allow quick formulation of a full committee (*inform within 1 week in the case of sabbatical*).
- Be aware of designated meeting times for certain committees.
- Four parts to each election. Look for an email from the Nominating Committee (chair) related to these parts of the election:
 1. Call for nominations
 2. Ballot announcement
 3. Voting via SurveyMonkey

The election results will first be disseminated to the members who ran for election. Subsequently, all members will be informed either via consent agenda during a Faculty Senate meeting or via email in the event that there is no Senate meeting scheduled in the near future.

- You may not serve on FRC when you are an applicant for sabbatical; you may not serve on FAC when you are a candidate for promotion (nor when you are on sabbatical); you may not serve on PDC when you are scheduled to come before PDC (nor when you are on sabbatical).

The order of spring elections is specified by the bylaws:

- **Round #1 February**
 - Executive Council
- **Round #2 March**
 - Faculty Affairs Committee
 - Professional Development Committee
 - Curriculum Committee
 - Faculty Resources Committee
- **Round #3 April**
 - Academic Standards Committee
 - Academic Technology Committee
 - ~~Graduate Studies Committee~~
 - Honorary Degrees Committee
 - Distinguished Teaching Award Committee
 - Nominating Committee
 - Joint Conference Committee

<http://www.utica.edu/academic/facultyinfo/nominatingcommittee.cfm>